

COLUMBIA COUNTY
OFFICE OF FIRE COORDINATOR

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To: All Chiefs and Instructors
From: James VanDeusen, Fire Coordinator
Date: Oct. 11, 2010
Re: New Policy – (**Revised**)

Students Preregistered for State taught courses:

Students not attending first night will be penalized and not allowed to register for any other classes for 1 year.

This also applies to students not attending enough classes to get credit for make-ups.

The Company Chief will be notified immediately when their student does not attend.

- Exceptions:
1. Notification 1 week prior to class if not attending.
 2. Notification of Illness or any unusual circumstances.